Alaska Native Science Commission  
EPA Traditional Knowledge and Contaminants  
Mini-Grant Program  

Community Commitment of People and Resources  

Name of Community:  

To successfully completing work under a mini-grant, your community needs to identify someone in your community who will serve as a project manager. Click on Project Manager to see what this person's responsibilities might be (just click on the "x" in the upper right window of the Project Manager screen to come back to this page). We figure it may take one to three months of this person's time.

Please tell us the name of the person who would be Project Manager and describe what skills and experience this person has that are relevant to what your community wants to do. Please have this person sign that they are available and willing to spend the time necessary to complete the proposed work.

Name of proposed Project Manager:  

Skills and Experience  

Signature of Proposed Project Manager indicating that you are available and willing to spend the time necessary to complete the proposed work.

Depending on what you propose, your community may also have to identify people to collect samples. This may take a week of time for two people.

Names of Proposed Samplers (if your project needs samplers):  

To manage grant funds, your community will need a bookkeeping system that will track this grant as a separate account, a person who knows how to use the bookkeeping system and a way to pay for services like a checking account. Please tell us what kind of a bookkeeping system you propose to use, the name of the bookkeeper, and the
signature of the bookkeeper indicating that she or he is available and willing to be responsible for managing the grant funds:

**Type of Bookkeeping System:**

**Name of proposed Bookkeeper:**

______________________________
Signature of Proposed Bookkeeper indicating that you are available and willing to spend the time necessary to manage these grant funds.

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You’ve completed the Mini-Grant Application when you have:

- Filled out the **Cover Sheet** contact information
- An official’s signature with date on the Cover Sheet
- Described a concern on the **Concern Statement**
- Identified possible causes of this concern on the **Causes Statement**
- Identified the questions you want to address in the Mini-Grant on the **Question or Other Action Statement**
- Completed the **Community Commitment of People and Resources**
- Completed a **Proposed Budget**.